General Lifeguard/Swim Instructor Job Description

**Job Title:**
Lifeguard and Swim Instructor / Counselor

**Accountability:**
Reports to directly to the Aquatic Program Leader as well as DMSC Director and Director of Summer Programs as appropriate

**Job Summary:**
A Summer Camp Lifeguard is responsible for the safety of all pool activities, swim lessons as assigned, and pool area care in conjunction with the Aquatic Program Leader. Lifeguards, while focused on pool activities, will ensure the safety and wellness of all the program participants. The Swim Instructor is responsible for private group lessons with the goal of advancing swimmers from their current skill level to the next. (Lessons may begin as early as 10am and may end as late as 5pm but start and end work assignments depend on enrollment)

**Program Dates:**
Overview: June 13 – August 2 (including preplanning, setup, and orientation)

**Duties and Responsibilities:**
- Participates in staff orientation, training, and meetings
- Creates and maintains, without exception and with great care, expected safe environment in and at the pool by all swimmers
- Maintains the pool through regular chemical checks and reporting pool status to Aquatics Program Leader
- Follows all camp/campus/pool rules and expectations
- Supervises swim test as assigned to determine camper ability to swim/play in the deep side of the pool
- Teaches private swim lessons as assigned, identifying appropriate skills to teach in order to strengthen swimmers’ ability
- Maintains good public relations with swimmer parents/guardians as well as all campers and their parents
- Sets a good example for swimmers and others, including cleanliness, punctuality, sharing clean-up, and sportsmanship
- Models respect of all people regardless of difference of race, sex, age, sexual orientation, religion, physical or mental ability, national origin, ethnicity, or socio-economic status
- Learns the likes/dislikes of swimmers in lesson contexts and campers overall
- Recognizes and responds to opportunities for problem solving with swimmers, campers, and colleagues
- Provides opportunities for the group, when appropriate, so that each individual experiences fun in a safe environment at the pool or in camp activities
- Provides opportunities for discussion of individual or group problems or concerns as appropriate
- Enforces all pool and camp safety rules fairly and reasonably
- Other duties may be assigned as required

**Other Duties and Responsibilities:**
- American Red Cross Lifeguard Trained and Certified, which includes certifications in both cardio pulmonary resuscitation (CPR) and proper operation of a defibrillator (AED).
Athenian Summer Programs Description:
Athenian Summer Programs is a unique combination of academic, athletic, and artistic opportunities for students throughout the East Bay. Our goal is to offer children from elementary school through high school fun, exciting, and meaningful learning experiences. We do this through a wide variety of programs designed to improve skills, enhance learning, and build confidence.

Keeping campers interested in learning during the summer is accomplished through the expertise and enthusiasm of our extraordinary staff. We have developed classes and activities that we know are enriching and rewarding. We are confident families will find our unique campus and summer programs to be a valuable part of the continuing education of their child and remembered long after summer ends.

Working at Athenian Summer Programs:
Every employee in the Summer Programs is an Athenian community member, and as such, embraces the cornerstones of Athenian’s philosophy: respect; open, direct communication; honesty; fairness; responsibility; and dedication to the students in their intellectual and personal growth. Additionally, active support for environmental conservation, international understanding, equity, inclusion, and justice is essential. Cultural competence is a goal for all summer staff at Athenian. As a school that from its founding has valued the worth and integrity of each individual, we are particularly interested in candidates with a proven commitment to teaching and working in a diverse, multicultural setting. Athenian Summer Programs strives to attract and retain a staff of the highest caliber. We have a unique community here, filled with many differing opinions, backgrounds, ideologies and experiences. We have students from all over the globe; our families include a mom and a dad, two moms, two dads, single parents, guardians and stepparents. We have many faiths and those who are non-observant. We represent all income levels. What we share is a belief in Athenian’s mission. We ask that all employees take time to read about Athenian’s history and philosophy.

The Athenian School does not discriminate on the basis of race, color, ethnicity, religion, faith, sex, gender or gender expression, age, ability, sexual orientation, familial or marital status and actively seeks to create a more culturally diverse school.

This is a seasonal position. All employees are offered a daily prepared lunch. (Breakfast and dinner may also be available when residential programs are on site.) Children of summer employees are welcome to participate free of charge in summer programs for which the children are the appropriate age during the employees’ summer employment work hours. If an employee would like to enroll their child for programs beyond their work hours, he/she can do so at a 50% discounted rate. (This does not include private swim lessons or CITs) Athenian is a smoke-free environment.

Contact Justin Guerra, Director of Summer Programs at jguerra@athenian.org with any questions.