DOMESTIC UPPER SCHOOL APPLICATION STEPS & CALENDAR
for Fall 2020 Enrollment

APPLICATION STEPS

Application Forms — The online application can be accessed on our website at: www.athenian.org. Select 2020 as the apply year. To apply from an existing Ravenna account, login to ravenna-hub.com and choose The Athenian School from the School Directory.

1. Application Type Information Form
   ▪ General information to confirm the correct application forms are completed

2. Applicant Information Form, Fee, and Photo
   ▪ All sections are required, including complete education and parent/guardian information
   ▪ $100 application fee paid by credit card through Ravenna or by check - Do not send cash
   ▪ Photograph of student (optional)

3. Personal Statements Forms
   ▪ Student Statement
   ▪ Student Supplement
   ▪ Parent Questionnaire

4. Transcripts
   ▪ Print and submit the Transcript Request form to the student’s current school
   ▪ Required are a complete transcript/report of 2018-2019 grades and fall 2019-2020 grades

5. Teacher Recommendation Forms
   ▪ Current 2019-2020 English Teacher
   ▪ Current 2019-2020 Math Teacher
   ▪ Principal/Counselor Recommendation (Optional)

Campus Visit and Interview — Applicants will be paired with a host student to experience Athenian’s campus and classes and will interview with a member of the Admission Committee. Some visits may include lunch. During the visit, parents will be invited to meet with an admission team member and with two student ambassadors who will share their perspective on attending The Athenian School.

To schedule a campus visit:
1. Open the application (An application must be started to schedule a campus visit. See instructions above on creating an application. It is not necessary to submit any forms or the application fee to schedule a campus visit.)
2. In the Upper School Domestic Student Campus Visit and Interview step, use the Register for an event link to select a visit date and submit a preliminary visit registration.
3. Reply to the confirmation email with the requested information required to complete and confirm the scheduling of your visit.

(Aplicants who do not live within a reasonable driving distance and are not able to complete a campus visit should contact the Admission Office to schedule an interview by phone or Skype.)

Entrance Exam Testing — Applicants must complete the Independent School Entrance Exam (ISEE) or the Secondary School Admission Test (SSAT). Testing dates and locations are available at a number of East Bay schools.

ISEE: https://www.erblearn.org/parents/admissions-testing-isee
SSAT: http://www.ssat.org/test/registration

Athenian School Code: 050724
Athenian School Code: 1414


APPLICATION CALENDAR

| September | Start application and schedule campus visit. |
| October   | Campus visits begin. Register for required entrance exam. |
| December  | December 2 - Courtesy filing date to submit the Applicant Information Form, photo, and fee. Visits continue. |
| January   | January 9 - Application forms due*. |
|           | January 12 - Upper School Open House. |
|           | January 15 - Financial Aid application due. Visits continue. |
| February  | February 15 - Deadline to complete all application steps including transcripts, entrance exam, and campus visit. Admission Committee reviews completed applications. |
| March     | March 10 - Boarding student decision notification. |
|           | March 20 - Day student decision notification. (After 4 pm) |
|           | March 27 - All enrollment contracts and deposits due. |

* Application forms and steps can be completed after the January due date but must be submitted no later than February 15, 2020 to guarantee the application is included in the first round of admission decisions.

Applications completed after February 15 will be considered on a space available basis.